



The Bishop Wheeler Catholic Academy Trust

ST MARY'S CATHOLIC PRIMARY SCHOOL,

A VOLUNTARY ACADEMY

ACCEPTABLE USE OF IT - PUPILS

Policy review date- March 2017

Person Responsible- Alison Ashworth & Helen Tomlinson

Ratified by Academy Council- March 2017

Review date- March 2020

Acceptable Use Guide

When using school computers/laptops/iPads I must follow these rules otherwise I may lose the privilege.

- I understand that I must act responsibly and appropriately by following my teachers' instructions when using the computers and internet at all times.
- I will login using my own username and passwords ONLY.
- I will keep all of my passwords a secret (only telling parents/guardians)
- I will tell my teacher if I think that someone else knows any of my passwords.
- I understand that I am responsible for everything that I write.
- I will only write what I want others to see.
- I understand that school staff can monitor what I do.
- I will be kind to others and will only use kind words.
- I will tell a teacher if I think someone else has broken the rules.
- I will use the internet for school work only.
- I will not give out any personal information, such as my name, address, pictures or telephone number.
- I will check with my parent/guardian before using the internet at home.
- I am responsible for telling my parents or teachers if I see or read inappropriate material on the internet. If I accidentally see something that upsets me or is inappropriate, I will switch the monitor off before alerting an adult.
- I must follow these rules in order to be allowed to continue using the computers at school.
- I understand that if I act inappropriately, my parents/guardians will be informed and I will not be allowed to access to the school computers for a set period of time (decided by the Head of School).

Pupil name:.....

Pupil signature:

Date:.....